

Import LC Issuance User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle trade finance transaction.
- Help users to conveniently create and process trade finance transaction

Overview

OBTFPM is a trade finance middle office platform, which enables bank to streamline the trade finance operations. OBTFPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage trade finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all trade finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Import LC Issuance

As part of Import LC Issuance the applicant (importer or customer) approaches a bank and requests the bank to issue a Letter of Credit on their behalf to the beneficiary (exporter). The Letter of Credit stipulates the required documents and the conditions to be met by the beneficiary while shipping under the said LC. On receipt of credit compliant documents, the issuing bank is obliged to make payment under the LC.

The various stages involved for issuance of an Import Letter of Credit are:

- Receive and verify documents (Non Online Channel)- Registration stage
- Input application details
- Upload of related mandatory and non mandatory documents
- Verify documents and capture details (Online/Non Online Channels)- Scrutiny stage
- Input/Modify details of LC - Data Enrichment stage
- Check for limit availability
- Check balance availability for amount block
- Check for sanctions & KYC status
- Earmark limits/Create amount block for cash margin/charges
- Capture remarks for other users to check and act
- Generate acknowledgements and draft LC copies
- Notify customer on any negative statuses in any of the stages to the applicant
- Hand off request to back office

In the following sections, let's look at the details for Import LC issuance process.

This section contains the following topics:

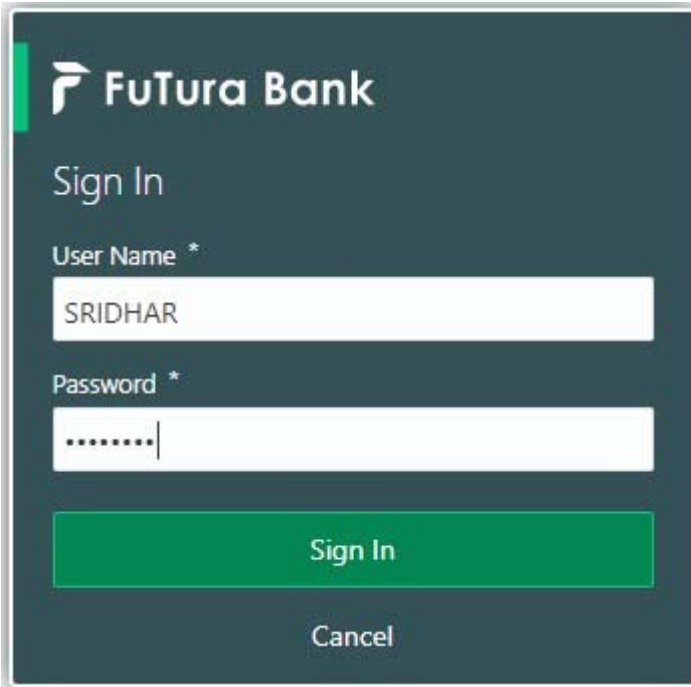
Registration	Scrutiny
Data Enrichment	Customer Response - Draft Confirmation
Exceptions	Multi Level Approval
Customer - Acknowledgement	Customer - Reject Letter
Reject Approval	

Registration

If the Letter Of Credit request is given through branch either by fax, mail, or physical application form, the Import LC Issuance process starts from the Registration Stage.

During registration stage, user can capture the basic details of the application, check the signature of the applicant and upload the related documents of the applicant. It also enables the user to capture some additional product related details as an option. On submit of the request, the customer will be notified with an acknowledgment and the request will be available for an LC Issuance expert to handle the request in the next stage.

1. Using the entitled login credentials for registration stage, login to the OBTFPM application.



FuTura Bank

Sign In

User Name *

SRIDHAR

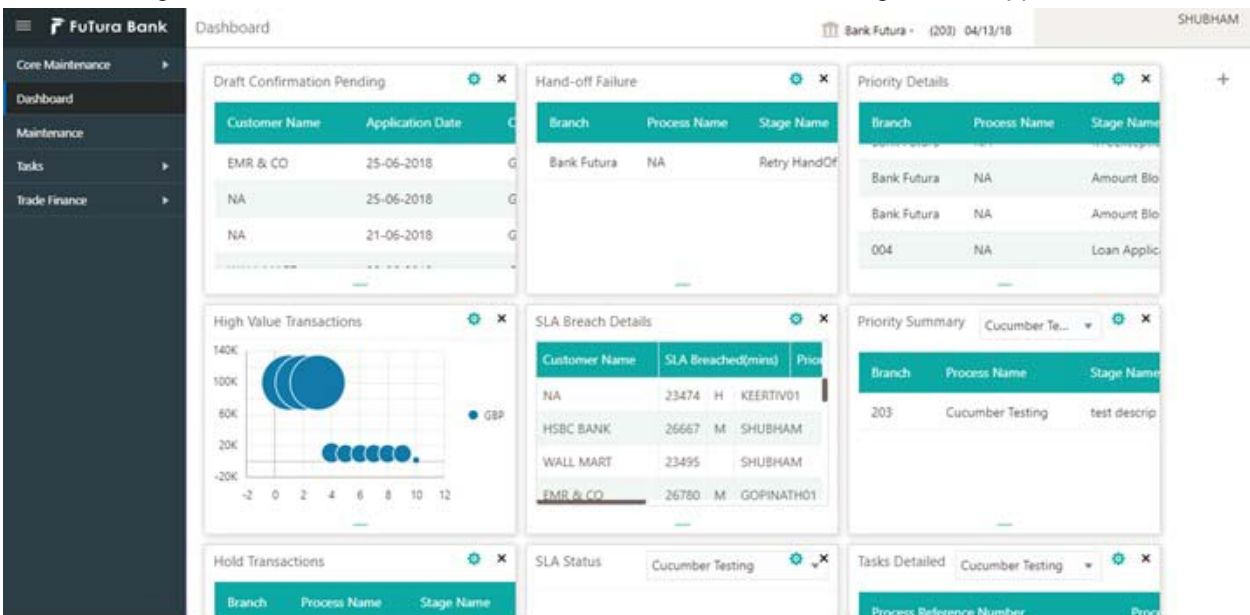
Password *

.....

Sign In

Cancel

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



FuTura Bank Dashboard Bank Futura - (203) 04/13/18 SHUBHAM

- Draft Confirmation Pending**

Customer Name	Application Date	Stage Name
EMR & CO	25-06-2018	G
NA	25-06-2018	G
NA	21-06-2018	G
- Hand-off Failure**

Branch	Process Name	Stage Name
Bank Futura	NA	Retry HandOf
- Priority Details**

Branch	Process Name	Stage Name
Bank Futura	NA	Amount Blo
Bank Futura	NA	Amount Blo
004	NA	Loan Applic
- High Value Transactions**

140K
100K
60K
20K
-20K

-2 0 2 4 6 8 10 12

● GBP
- SLA Breach Details**

Customer Name	SLA Breached(miss)	Priso
NA	23474	H - KEERTIV01
HSBC BANK	26667	M - SHUBHAM
WALL MART	23495	SHUBHAM
EMR & CO	26780	M - GOPINATH01
- Priority Summary** Cucumber Te...

Branch	Process Name	Stage Name
203	Cucumber Testing	test descrip
- Hold Transactions**

Branch	Process Name	Stage Name
--------	--------------	------------
- SLA Status** Cucumber Testing

Process Reference Number	Proce
--------------------------	-------
- Tasks Detailed** Cucumber Testing

Process Reference Number	Proce
--------------------------	-------

3. Click Trade Finance> Import - Documentary Credit> Import LC Issuance.

The screenshot shows the FuTura Bank dashboard with the 'Import LC Issuance' option highlighted in the left sidebar. The main content area is divided into three sections:

- Priority Summary:** A table showing the status of various processes. The filter is set to 'Export LC Amendment Beneficiary Co...'.

Branch	Process Name	Stage Name	No of High Priority Items	No of Medium Priority Items	No
GS1	Export LC Amendment Beneficiary Consent	Registration	0	0	0
GS1	Export LC Amendment Beneficiary Consent	Approval1	0	0	0
GS1	Export LC Amendment Beneficiary Consent	Approval2	0	0	0
- High Priority Tasks:** A table listing tasks requiring attention.

Branch	Process Name	Stage Name	Process Reference Number	Customer Name	User ID
NA	NA	Scrutiny	203ILCIS0022468	Marks and Spencer	OBDX01
NA	NA	Scrutiny	203ILCIS0022466	Marks and Spencer	OBDX01
NA	NA	Scrutiny	203ILCIS0022464	Marks and Spencer	OBDX01
- Pending Exception Approval:** A table listing pending approvals.

Customer Name	Stage Name	Process Reference Number	Process Name	Branch Name	Currency
EMR & CO	KYC Exception Approval	GS1ILCIS0022081	NA	FBN UK	GBP
NESTLE	Amount Block Exception Approval	203ILCAM0022380	NA	DEMO BANK	GBP
NESTLE	KYC Exception Approval	203ILCAM0022380	NA	DEMO BANK	GBP

The registration stage has two sections Application Details and LC Details. Let's look at the details of registration screens below:

Application Details

FuTura Bank Dashboard
FBN UK (GS1) Feb 1, 2019
SRIDHAR01
subham@gmail.com

Documents
Remarks

Application Details


Received From Applicant Bank <input type="checkbox"/>	Received From - Customer ID * 000262	Received From - Customer Name EMR & CO	Branch * GS1-FBN UK
Priority * Medium	Submission Mode * Desk	32B - Currency Code, Amount * GBP £20,000.00	Process Reference Number GS11LCIS0022499
Customer Reference Number	Application Date * Feb 1, 2019		


LC Details

Revolving <input type="checkbox"/>	LC Type Sight	Product Code * ILSN	Product Description ILSN Import LC Sight Non Revolving
Advising Bank 000265 CITIUS33	40A - Form Of Documentary Credit IRREVOCABLE	20 - Documentary Credit Number GS11LSN190323001	23 - Reference To Pre-Advice
31C - Date Of Issue * Feb 1, 2019	40E - Applicable Rules UCP LATEST VERSION	31D - Date Of Expiry * Apr 30, 2019	31D - Place Of Expiry * NEGOTIATING BANK
51A - Applicant Bank	50 - Applicant	59 - Beneficiary * 000263 NESTLE	39A - Percentage Credit Amount Tolerance /
Limits Required <input type="checkbox"/>	39C - Additional Amounts Covered		

Hold
Cancel
Save & Close
Submit

Provide the Application Details based on the description in the following table:

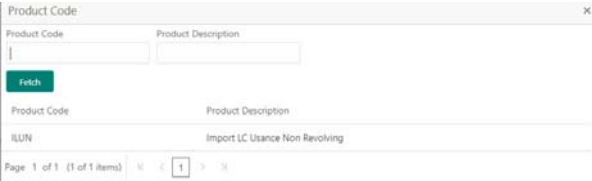
Field	Description	Sample Values
Received From Applicant bank	Import LC Issuance request can be received from the applicant or the applicant's bank. Toggle on: Switch on the toggle if Import LC Issuance request is received from applicant's bank. Toggle off: Switch off the toggle if Import LC Issuance request is received from applicant.	Toggle off
Received From - Customer ID	Select the customer id of the applicant or applicant's bank.	001344
Received From - Customer Name	Name of the customer or applicant. This field will be auto populated based on the selected customer ID.	EMR & CO
Branch	Select the branch. Customer's home branch will be displayed based on the customer ID and it can be changed, if required. <div style="text-align: center;">  Note Once the request is submitted, Branch field is non-editable. </div>	203-Bank Futura -Branch FZ1
Currency code	Select the currency code.	GBP
Amount	Provide the value of LC (with decimal places) as per currency type.	1,000.00

Field	Description	Sample Values
Priority	Set the priority of the Import LC issuance request as Low/Medium/High. If priority is not maintained for a customer, 'Medium' priority will be defaulted.	High
Submission Mode	Select the submission mode of Import LC Issuance request. By default the submission mode will have the value as 'Desk'. Desk- Request received through Desk Fax- Request received through Fax Email- Request received through Email Courier- Request received through Courier	Desk
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	203ILCISS0000 00500
Application Date	By default, the application will display branch's current date and enables the user to change the date to any back date.  Note Future date selection is not allowed.	04/13/2018
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/ applicant bank. Enables the user to provide a unique Customer Reference Number which will be the User Reference Number in LC.	

LC Details

Registration user can provide LC details in this section. Alternately, LC details can be provided by Scrutiny user.

Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
Revolving	<p>Toggle On: LC type is Revolving.</p> <p>Toggle Off: LC is type Non Revolving.</p>	
LC Type	<p>Select the applicable LC Type from LOV:</p> <ul style="list-style-type: none"> • Sight • Usance • Mixed 	
Product Code	<p>Select the applicable product code.</p> <p>Click the look up icon to search the product code with code or product description.</p>  <p>Alternatively, enter the product code and on tab out system will validate and populate the selected product description.</p>	ILUN

Field	Description	Sample Values
Product Description	Auto populated by the application based on the Product Code.	Import LC Usance Non Revolving
Advising Bank	Select the advising bank. Click the look up icon to search the advising bank based on Party ID/Party Name. You can also input the party ID and on tab out system will validate and populate the 'Advising Bank' name.	001342 -HSBC Bank
40A - Form of Documentary Credit	Select the type of LC (Documentary Credit) as per the requirement. Default LC type is Irrevocable .	Irrevocable
Documentary Credit Number	Auto-generated by back end application. Number will be populated on the selection of Product Code .	203ILUN18103 ACCI
Contract Reference Number	Contract Reference Number will be defaulted by the system based on selection of Product Code .	
Reference to Pre-Advice	Provide details of Pre-Advice, if issued by the bank.	
Date Of Issue	Application will default the branch's current date in date of issue. User cannot change the defaulted date. Application will populate the Date of Issue field with branch date on approval if date of approval is later than date of registration.	04/13/18
Application Rules	Select the applicable rules for the LC. Default rule if UCP Latest Version.	UCP Latest Version.
Date Of Expiry	Provide the expiry date of the LC. The expiry date can be equal or greater than the issue date. If the Expiry Date is earlier than the issue date, system will provide an error and if the 'Expiry Date is equal to the Issue Date', system will provide a alert message.	09/30/18
Place of Expiry	Provide the place of expiry of LC.	London
Applicant Bank	In application details, if Received From Applicant Bank toggle is on, the applicant bank details will be displayed here. If request is not received from applicant bank, this field must be blank.	001343 Bank of America
Applicant	Applicant details will be auto populated based on the details provided in Application Details section. If the request is received from Applicant bank, select the applicant from the List of Values.	001344 EMR & CO

Field	Description	Sample Values
Beneficiary	<p>Select the beneficiary of the LC. Click the look up icon to search the beneficiary based on Party ID/Party Name.</p> <p>If beneficiary is not a customer of the bank, then choose WALKIN customer id and provide the beneficiary details. If beneficiary is a customer and KYC status is not valid, then system will display alert message.</p>	001346 Marks and Spencer
Percentage Credit Amount Tolerance	<p>Enables the user to provide tolerance (+/-) on the total LC value. Tolerance value must be either one or two digit value.</p> <p>If tolerance is more than 10%, alert message will be displayed.</p>	8/2
Limits Required	<p>Toggle On: If the toggle is on, then the limit check will happen while processing the request.</p> <p>Toggle Off: If the toggle is on, then the limit check will not happen while processing the request.</p>	
Additional Amount Covered	Provide additional amount included in LC.	

Miscellaneous

Dashboard

FBN UK (GS1)
Feb 1, 2019

SRIDHAR01
subham@gmail.com

Documents
Remarks

Import LC Issuance

Application Details

<input type="checkbox"/> Received From Applicant Bank	Received From - Customer ID * 000262	Received From - Customer Name EMR & CO	Branch * GS1-FBN UK
Priority * Medium	Submission Mode * Desk	32B - Currency Code, Amount * GBP £20,000.00	Process Reference Number GS1ILCI50022499
Customer Reference Number	Application Date * Feb 1, 2019		

LC Details

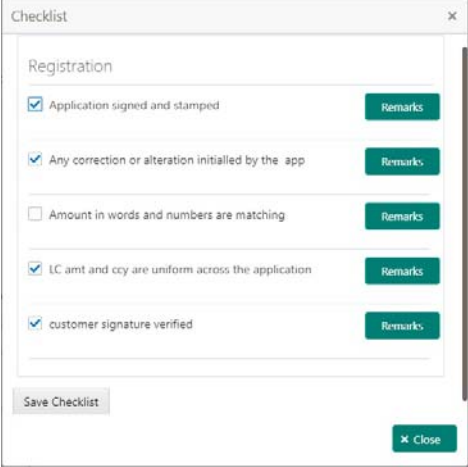
<input type="checkbox"/> Revolving	LC Type Sight	Product Code * ILSN	Product Description ILSN Import LC Sight Non Revolving
Advising Bank 000265 CITIUS33	40A - Form Of Documentary Credit IRREVOCABLE	20 - Documentary Credit Number GS1ILSN190323001	23 - Reference To Pre-Advice
31C - Date Of Issue * Feb 1, 2019	40E - Applicable Rules UCP LATEST VERSION	31D - Date Of Expiry * Apr 30, 2019	31D - Place Of Expiry * NEGOTIATING BANK
51A - Applicant Bank	50 - Applicant	59 - Beneficiary * 000263 NESTLE	39A - Percentage Credit Amount Tolerance /
Limits Required	39C - Additional Amounts Covered		

Hold
Cancel
Save & Close
Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	

Action Buttons		
Submit	On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancels the Import LC Issuance Registration stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Checklist	<p>Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.</p> 	

Scrutiny

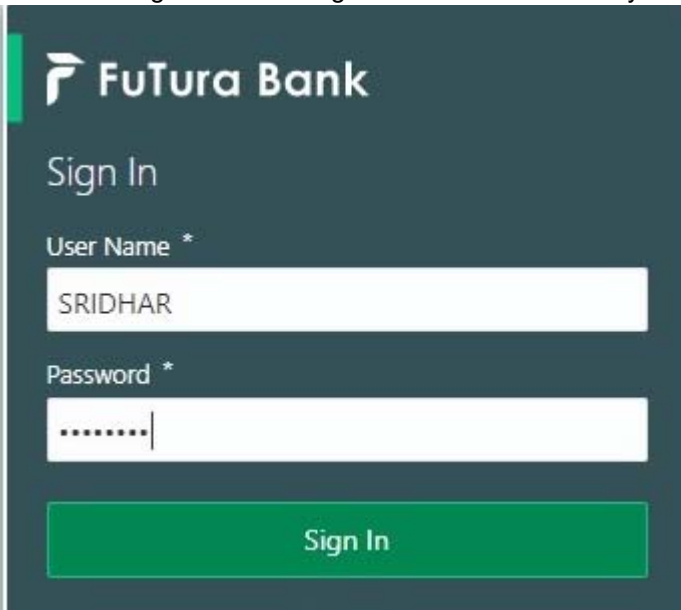
On successful completion of registration of an Import LC issuance request, the request moves to scrutiny stage. At this stage the gathered information during registration are scrutinized.

Non-Online Channel - Import LC Issuance request that were received at the desk will move to scrutiny stage post successful registration. The requests will have the details entered during the registration stage.

Online Channel - Requests that are received via online channels like trade portal, external system and SWIFT are available directly for further processing from Scrutiny stage and available data for all data segments from Application stage to Data Enrichment stage would be auto populated.

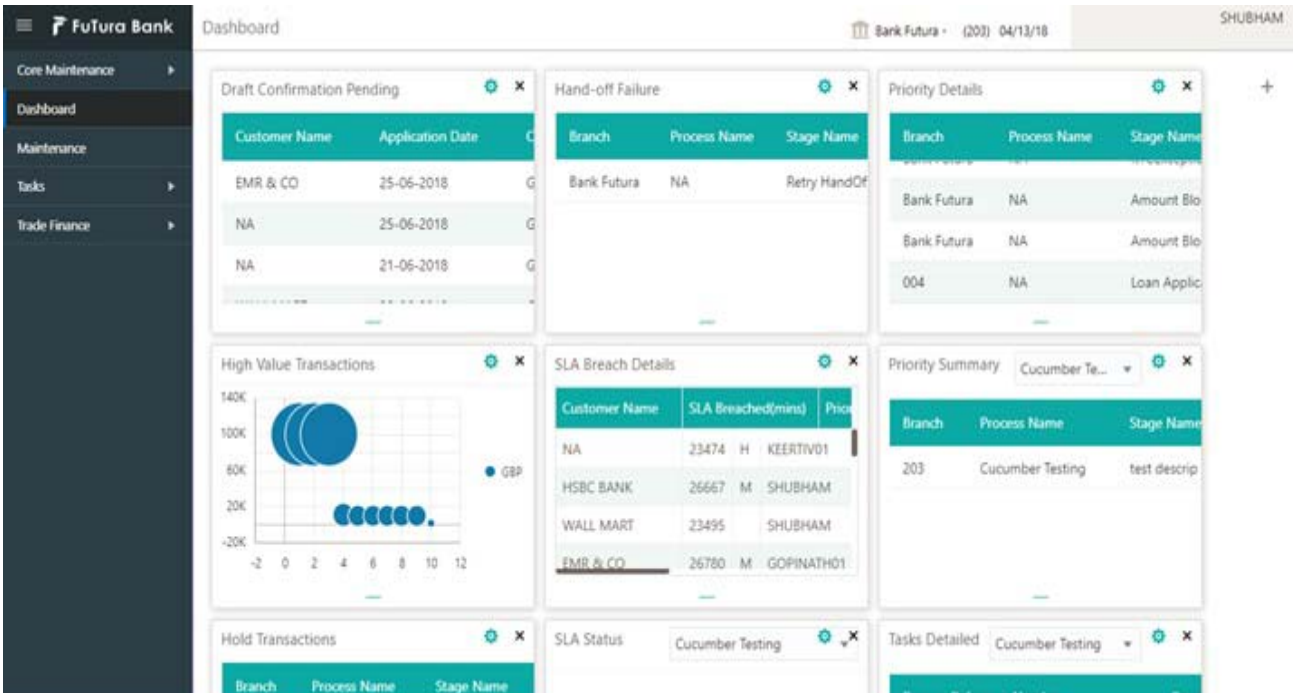
Do the following steps to acquire a task currently at Scrutiny stage:

1. Using the entitled login credentials for scrutiny stage, login to the OBTFPM application.



The image shows the login interface for FuTura Bank. It features a dark blue header with the FuTura Bank logo and the text "FuTura Bank". Below the header, the text "Sign In" is displayed. There are two input fields: "User Name *" with the value "SRIDHAR" and "Password *" with masked characters. A green "Sign In" button is located at the bottom of the form.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



The image shows the FuTura Bank dashboard. The left sidebar contains navigation options: Core Maintenance, Dashboard, Maintenance, Tasks, and Trade Finance. The main dashboard area displays several widgets:

- Draft Confirmation Pending:** A table with columns Customer Name, Application Date, and a status column. Data rows include EMR & CO (25-06-2018), NA (25-06-2018), and NA (21-06-2018).
- Hand-off Failure:** A table with columns Branch, Process Name, and Stage Name. Data row: Bank Futura, NA, Retry HandOf.
- Priority Details:** A table with columns Branch, Process Name, and Stage Name. Data rows include Bank Futura, NA, Amount Blo; Bank Futura, NA, Amount Blo; and 004, NA, Loan Applic.
- High Value Transactions:** A bubble chart showing transactions for GBP. The x-axis ranges from -2 to 12, and the y-axis ranges from -20K to 140K. There are three large blue bubbles at approximately x=1, y=100K and several smaller blue bubbles at approximately x=4, y=20K.
- SLA Breach Details:** A table with columns Customer Name, SLA Breached(mins), and Priority. Data rows include NA (23474, H, KEERTIV01), HSBC BANK (26667, M, SHUBHAM), WALL MART (23495, SHUBHAM), and EMR & CO (26780, M, GOPINATH01).
- Priority Summary:** A table with columns Branch, Process Name, and Stage Name. Data row: 203, Cucumber Testing, test descrip.
- Hold Transactions:** A table with columns Branch, Process Name, and Stage Name.
- SLA Status:** A widget showing Cucumber Testing.
- Tasks Detailed:** A widget showing Cucumber Testing.

3. Click **Trade Finance> Tasks> Free Tasks**.

Free Tasks

Refresh Acquire Delegate Reassign Flow Diagram

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Acquire & Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Scrutiny
Acquire & Edit	M	GS1ILCAM0024028	GS1	000262	£12,000.00	Import LC Amendment	Release Amount Block Exception ...
Acquire & Edit	M	GS1ILCDR0023982	GS1	000262	£123.00	Import LC Drawing	Scrutiny
Acquire & Edit	M	GS1IDCBK0023966	GS1	000263	£1,000.00	Import Documentary- Booki...	Approval1
Acquire & Edit	M	GS1IDCBK0023934	GS1	000262	£13,500.00	Import Documentary- Booki...	Approval1
Acquire & Edit	M	GS1ELCDR0023919	GS1	000262	£1,000.00	Export LC Drawing	Retry HandOff

Page 1 of 1 (1-10 of 10 items) Previous 1 - 10 of 3204 records Next

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Free Tasks

Refresh Acquire Delegate Reassign Flow Diagram

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Acquire & Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Scrutiny
Acquire & Edit	M	GS1ILCAM0024028	GS1	000262	£12,000.00	Import LC Amendment	Release Amount Block Exception ...
Acquire & Edit	M	GS1ILCDR0023982	GS1	000262	£123.00	Import LC Drawing	Scrutiny
Acquire & Edit	M	GS1IDCBK0023966	GS1	000263	£1,000.00	Import Documentary- Booki...	Approval1
Acquire & Edit	M	GS1IDCBK0023934	GS1	000262	£13,500.00	Import Documentary- Booki...	Approval1
Acquire & Edit	M	GS1ELCDR0023919	GS1	000262	£1,000.00	Export LC Drawing	Retry HandOff

Page 1 of 1 (1-10 of 10 items) Previous 1 - 10 of 3204 records Next

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

My Tasks

Refresh Release Flow Diagram

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Scrutiny
Edit		GS1ILCDR0024000	GS1	000262	£11,000.00	Import LC Drawing	Registration

Page 1 of 1 (1-2 of 2 items) Previous 1 - 2 of 2 records Next

The scrutiny stage has five sections as follows:

- Main Details

- Availability & Shipment
- Payment Details
- Additional Details
- Summary

Let's look at the details for scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from registration/online channels may not be editable.

Main Details

Main details section has three sub section as follows:

- Application
- Application Details
- LC Details

Application

This section provides a quick snapshot of details of LC. This Application section will be available in all the sections of Scrutiny stage and the fields will be read only. This section is collapsible.

The screenshot shows the 'Import LC Issuance - Scrutiny' interface. The 'Main Details' section is highlighted with a red border and contains the following information:

Application :- 203ILCISS000009484			
Priority	Branch	Applicant	Beneficiary
Medium	203 - Bank Futura	001346 - Marks and Spencer	001344 - EMR & CO
Amount	Issue Date	Expiry Date	Advising/Issuing Bank
£20,000.00	04/13/18	10/31/18	001603 - CITIBANK NY

The 'Application Details' section contains the following information:

Application Details			
Received From Applicant Bank	Received From - Customer ID	Received From - Customer Name	Branch
<input type="checkbox"/>	001346	Marks and Spencer	203-Bank Futura -Branch FZ1
Priority	Submission Mode	32B - Currency Code, Amount	Process Reference Number
Medium	Desk	GBP £20,000.00	203ILCISS000009484
Customer Reference Number	Application Date		
	04/13/18		

The 'LC Details' section is partially visible at the bottom of the form.

Application Details

All fields displayed under Application details section, would be read only except for the **Priority** and **Customer Reference Number**. Refer to [Application Details](#) for more information of the fields.

FuTura Bank My Tasks Bank Futura -Br... (203) 04/13/18 OBTFFPM02 subham@gmail.com

Import LC Issuance - Scrutiny Documents Remarks

Main Details Screen (1 / 5)

Application :- 203ILCISS000009484

Priority	Branch	Applicant	Beneficiary
Medium	203 - Bank Futura	001346 - Marks and Spencer	001344 - EMR & CO
Amount	Issue Date	Expiry Date	Advising/Issuing Bank
£20,000.00	04/13/18	10/31/18	001603 - CITIBANK NY

Application Details

Received From Applicant Bank	Received From - Customer ID	Received From - Customer Name	Branch
<input type="checkbox"/>	001346	Marks and Spencer	203-Bank Futura -Branch FZ1
Priority	Submission Mode	32B - Currency Code, Amount	Process Reference Number
Medium	Desk	GBP £20,000.00	203ILCISS000009484
Customer Reference Number	Application Date		
	04/13/18		

LC Details

Revolving	LC Type	Product Code *	Product Description
<input type="checkbox"/>	Sight	ILSN	Import LC Sight Non Revolving
Template Name	View/Use Template	Advising Bank *	40A - Form Of Documentary Credit
	<input type="button" value="View"/> <input type="button" value="Use"/>	001603 CITIBANK NY	IRREVOCABLE
20 - Documentary Credit Number	23 - Reference To Pre-Advice	31C - Date Of Issue *	40E - Applicable Rules
203ILSN18103AXYB		04/13/18	UCP LATEST VERSION
31D - Date Of Expiry *	31D - Place Of Expiry *	51A - Applicant Bank	50 - Applicant
10/31/18	NEGOTIATING BANK	001346 Marks and Spen	
59 - Beneficiary *	39A - Percentage Credit Amount Tolerance	39C - Additional Amounts Covered	
001344 EMR & CO	/		

LC Details

The fields listed under this section are same as the fields listed under the [LC Details](#) section in [Registration](#). Refer to [LC Details](#) for more information of the fields. During registration, if user has not captured input, then user can capture the details in this section.

FuTura Bank My Tasks Bank Futura -Br... (203) 04/13/18 OBTFFPM02 subham@gmail.com

Import LC Issuance - Scrutiny Documents Remarks

Main Details Screen (1 / 5)

Customer Reference Number

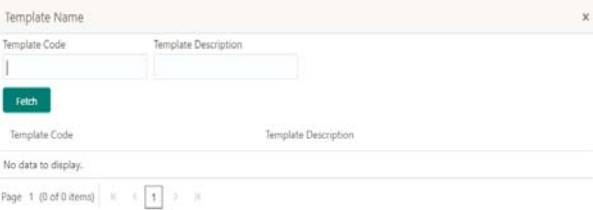
Application Date

04/13/18

LC Details

Revolving	LC Type	Product Code *	Product Description
<input type="checkbox"/>	Sight	ILSN	Import LC Sight Non Revolving
Template Name	View/Use Template	Advising Bank *	40A - Form Of Documentary Credit
	<input type="button" value="View"/> <input type="button" value="Use"/>	001603 CITIBANK NY	IRREVOCABLE
20 - Documentary Credit Number	23 - Reference To Pre-Advice	31C - Date Of Issue *	40E - Applicable Rules
203ILSN18103AXYB		04/13/18	UCP LATEST VERSION
31D - Date Of Expiry *	31D - Place Of Expiry *	51A - Applicant Bank	50 - Applicant
10/31/18	NEGOTIATING BANK	001346 Marks and Spen	
59 - Beneficiary *	39A - Percentage Credit Amount Tolerance	39C - Additional Amounts Covered	
001344 EMR & CO	/		

Following fields are the additional new fields apart from the fields carried over from [LC Details](#) of [Registration](#). Provide the details for the two additional fields based on the description in the following table:

Field	Description	Sample Values
Template name	<p>This is applicable only for the non-online Import LC Issuance request.</p> <p>This option allows user to select a template if the applicant details are already captured and the data can be reused with the template to reduce the effort. The details pertaining to the subsequent screens in scrutiny and data enrichment screens will be persisted and populated when you move to the relevant screens.</p> <p>Before populating the screens, application will check if there are any existing values and will display an alert message ' Value exist already in few fields - Do you want to use the template - Yes/No'. If the you click on Yes the existing details will be over-written with the template values.</p> <p>Click the look up icon to search the Template code with Template Code or Template Description.</p> 	
View	Click View to view the details of the selected template in Template Name.	
Use	Click Use to use the selected template in Template Name.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	<p>Task will get moved to next logical stage of Import LC Issuance.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Guarantee Issuance Scrutiny stage inputs.	

Field	Description	Sample Values
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Next	Click Next to move to next logical step in Scrutiny stage.	

Availability & Shipment

User must verify/ Input/Update Availability, Shipment and Goods details of an Import LC request for the different fields under the respective data segments.

Application

Refer to [Application](#).

Availability Details

FuTura Bank My Tasks FBN UK (GS1) Feb 1, 2019 SRIDHAR01
subham@gmail.com

Import LC Issuance - Scrutiny :: Application No: GS1LCIS0024037 Documents Remarks Info Close

Screen (2 / 5)

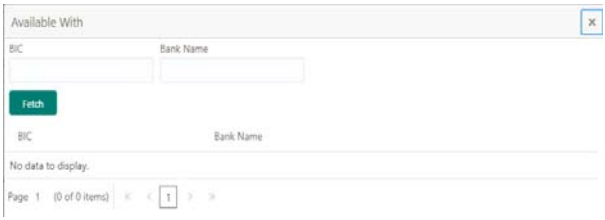
Availability
Availability Details
 41a-Available with * 41a-Available By * 42C-Drafts At DraweeType
 42a-Drawee Tenor



Shipment Details
 43P-Partial Shipments 43T-Transshipment 44A-Place of Taking in Charge 44E-Port of Loading
 44F-Port of Discharge 44B-Place of Final Destination 44C-Latest Date of Shipment 44D-Shipment Period

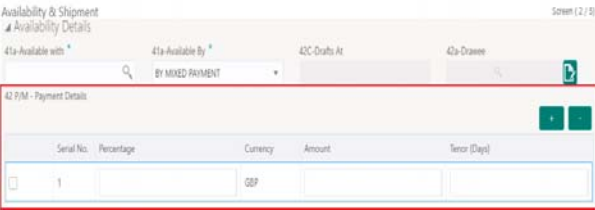
45A Description of Goods and/or Services
 INCO Terms

+ -
Reject Hold Cancel Save & Close Back Next

Provide the Availability Details based on the description in the following table:

Field	Description	Sample Values
Available With	<p>This field identifies the bank with which the credit is available.</p> <p>Online Channel - Read only</p> <p>Non Online Channel - User must capture the bank details or any free text.</p> <ul style="list-style-type: none"> If the LC is restricted to any particular bank,, search the bank with SWIFT code (BIC) or Bank Name.  <p>On selection of the record if SWIFT code is available, then SWIFT code will be defaulted. If SWIFT code is not available then the bank's name and address gets defaulted.</p> <ul style="list-style-type: none"> If the LC is not restricted to any bank, provide free text - (YOURSELVES, WITH ANY BANK etc.). 	




Field	Description	Sample Values
Available By	<p>Online Channel – Read-only</p> <p>Non Online Channel – Choose one of the following values from drop down.</p> <ul style="list-style-type: none"> • BY ACCEPTANCE • BY DEF PAYMENT • BY MIXED PAYMENT • BY NEGOTIATION • BY PAYMENT <p>Validation:</p> <p>1) If By Mixed Payment option is selected, there must be a value in tag 42M- Mixed payment</p> <p>2) If By deferred payment is selected, there must be a value in tag 42P- Deferred payment</p> <p>3) If By payment is selected, payment at sight is applicable. It must be applicable for Sight Type of product only.</p>	
Drafts At	<p>This field specifies the tenor of drafts to be drawn under the documentary credit.</p> <p>Provide the draft details.</p>	
Drawee	<p>This field will have value only if 'Drafts at' field has values.</p> <p>Select the Drawee bank (Advising bank or Confirming bank).</p> <ul style="list-style-type: none"> • Search the bank with SWIFT code (BIC) or Bank Name.  <p>On selection of the record if SWIFT code is available, then SWIFT code will be defaulted. If SWIFT code is not available then the bank's name and address to be defaulted.</p> <p> Note</p> <p>This field is mandatory if value is provided at Drafts At field.</p>	
Drawee Type	<p>This field holds the value of Drawee Type as per the issued LC and can be modified if required.</p>	
Tenor	<p>This field displays the value of Tenor as per the issued LC and can be modified if required.</p>	




Field	Description	Sample Values
Payment Details	<p>This field is applicable if, Available By filed has Mixed Payment or Deferred Payment.</p>  <p>+ Icon - Add a new Entry - Icon - Delete entry Serial No - Auto Generated by application. Percentage - Provide the percentage the amount. Currency - Auto-populated based on the input during Registration stage. Amount - Provide the Amount details. Tenor - Number of days allowed.</p>	

Shipment Details

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
Partial Shipments	<p>This field specifies whether or not partial shipments are allowed under the documentary credit.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Select the appropriate value from the drop down. Available values are:</p> <ul style="list-style-type: none"> • ALLOWED • CONDITIONAL • NOT ALLOWED 	
Transshipment	<p>This field specifies whether or not transshipment is allowed under the documentary credit.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Select the appropriate value from the drop down. Available values are:</p> <ul style="list-style-type: none"> • ALLOWED • CONDITIONAL • NOT ALLOWED 	

Field	Description	Sample Values
Place Of Taking In Charge	<p>This field specifies the place of taking in charge (in case of a multi-modal transport document), the place of receipt (in case of a road, rail or inland waterway transport document or a courier or expedited delivery service document), the place of dispatch or the place of shipment to be indicated on the transport document.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Provide the details of place of taking in charge.</p> <p> Note</p> <p>This field is alternate to Port Of Loading. Any of these fields must have value and if both the fields has values, application will display an error message.</p>	
Port Of Loading	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Provide the details of Port/ Airport of Loading.</p> <p> Note</p> <p>This field is alternate to Place Of Taking In Charge. Any of these fields must have value and if both the fields has values, application will display an error message.</p>	
Port Of Discharge	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Provide the details of Port/ Airport of Discharge.</p> <p> Note</p> <p>This field is alternate to Place Of Final Destination. Any of these fields must have value and if both the fields has values, application will display an error message.</p>	

Field	Description	Sample Values
Place Of Final Destination	<p>This field specifies the final destination or place of delivery to be indicated on the transport document.</p> <p>Online Channel – Read only</p> <p>Non Online Channel - Provide the details of Place Of Final Destination.</p>  <p>Note</p> <p>This field is alternate to Port Of Discharge. Any of these fields must have value and if both the fields has values, application will display an error message.</p>	
Latest Date Of Shipment	<p>Provide the latest date for loading on board/ dispatch/taking in charge.</p>  <p>Note</p> <p>This field is alternate to Shipment Period. Latest date of shipment or shipment period must have value and if both the fields has values, application will display an error message.</p>	
Shipment Period	<p>Online Channel – Read- only</p> <p>Non Online Channel - Provide the details of Shipment.</p>  <p>Note</p> <p>This field is alternate to Latest Date Of Shipment. Latest date of shipment or shipment period must have value and if both the fields has values, application will display an error message.</p>	

Description Of Goods And Or Services

This field contains a description of the goods and/or services. Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
INCO Terms	Online Channel - Read only. Non Online Channel - Select the appropriate INCO terms.	
+ Icon	Click + icon to add goods details.	
- Icon	Click - icon to remove goods details.	
Goods Code	Click look up icon to select the goods code. Once you select goods code, value will populate in Goods Type and Goods Description.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	On successful submission, task moves to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancel the Import LC issuance registration.	

Field	Description	Sample Values
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>Click Next to move to next logical step in Scrutiny stage.</p>	

Payment Details

Application

Refer to [Application](#).

Payment Details

Bank Futura -Br... (203) 04/13/18 O8TFPM02
subham@gmail.com

Import LC Issuance - Scrutiny Documents Remarks Screen (3 / 5)

Main Details Availability & Shipment **Payment Details** Additional Details Summary

Payment Details
 ▶ Application :- 203ILCISS000009484

Payment Details
 49G - Spl Paymt Condn - Beneficiary
 49H - Spl Paymt Condn - Rec Bank
 48 - Period for Presentation
 49 - Confirmation Instructions *
 58A - Requested Confirmation Party
 53A - Reimbursing Bank
 57A-Advise Through Bank
 78 - Instructions to P/A/N Bank
 72-Sender to Receiver Information

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Spl Paymt Condn - Beneficiary	Online and Non Online Channels – If any special payment condition has to be provided to beneficiary, the details for the same must be captured in this field.	
Spl Paymt Condn - Rec Bank	Online and Non-online channels –If any special payment condition has to be provided to receiving bank, the details for the same must be captured in this field. This field specifies special payment conditions applicable to the receiving bank without disclosure to the beneficiary, for example, post-financing request/conditions for receiving bank only.	
Period for Presentation	Online Channel – Read only. Non Online Channel – If the period of presentation is based on any event other than shipment, then you can capture the event name in text along with the number of days in number.	

Field	Description	Sample Values
Confirmation Instructions	<p>Online Channel – Read only.</p> <p>Non Online Channel - Select the confirmation instruction for the LC from the available LOV values – CONFIRM, MAY ADD, WITHOUT.</p> <p>Applicable only if field 49 - confirmation instruction is 'confirm' or 'may add'. You can search through LOV, Party type with banks should only be displayed in LOV. The system must display the following:</p> <p>a) SWIFT code (if available),</p> <p>b) Name and address of the bank</p> <p>On selection of the record, if SWIFT code is available then SWIFT code will be defaulted. If SWIFT code is not available then the bank's name and address to be defaulted.</p>	
Requested Confirmation Party	<p>Online and Non-Online Channels – Provide requested confirmation party details.</p>	
Reimbursing Bank	<p>If reimbursing bank is applicable user must update the field.</p> <p>Online Channel - Update the details received.</p> <p>Non Online Channel - Search through LOV. Party type with banks will be displayed in LOV.</p> <ul style="list-style-type: none"> • SWIFT code (if available), • Name and address of the bank <p>On selection of the record if SWIFT code is available, then SWIFT code will be defaulted. If SWIFT code is not available then the bank's name and address to be defaulted.</p>	
Advise Through Bank	<p>Online Channel – User can update the details received.</p> <p>Non-Online Channel -</p> <p>Search through LOV. Party type with banks must be displayed in LOV.</p> <ul style="list-style-type: none"> • SWIFT code (if available) • Name and address of the bank <p>On selection of the record if SWIFT code is available, then SWIFT code will be defaulted. If SWIFT code is not available then the bank's name and address to be defaulted.</p>	
Instructions to P/A/N Bank	<p>Online Channel- User can update details received.</p> <p>Non Online Channel – Provide the details in this field.</p>	

Field	Description	Sample Values
Sender to Receiver Information	Online Channel – User can update details received. Non Online Channel – Provide details (FFT).	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a reject reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a reject code and give a reject description. This reject reason will be available in the remarks window throughout the process.	
Next	Click Next to move to next logical step in Scrutiny stage.	

Additional Details

Bank Futura - Br... (203)
04/13/18
OBTFFPM02
subham@gmail.com

Import LC Issuance - Scrutiny
Documents
Remarks
Screen (4 / 5)

Main Details
Availability & Shipment
Payment Details
Additional Details
Summary

Additional Details
 Application :- 203ILCISS000009484

Revolving	Limit & Collateral	Charge Details
Revolving : No Revolving In : Revolving Units :	Limit Currency : GBP Limit Contribution : 20000 Limit Status : Available Collateral Currency : GBP Collateral Contribution : 4000 Collateral Status : Available	Charge : GBP 150 Commission : GBP 1900 Tax : GBP 1695 Block Status : Not Initiated

Reject
Hold
Cancel
Save & Close
Back
Next

Revolving Details

Revolving

Revolving No	Revolving In [Dropdown]	Revolving Frequency [Dropdown] [Dropdown]	Revolve Units [Text Field]
Next Reinstatement Date mm/dd/yy	Cumulative <input type="checkbox"/>	Automatic Reinstatement <input type="checkbox"/>	

Provide the Revolving Details based on the description in the following table:

Field	Description	Sample Values
Revolving	Select if the LC is revolving or not using the drop down.	
Revolving In	Select the mode of revolving in this field.The LC can revolve with Time or Units.	
Revolving Frequency	In case the LC revolves with time, then this field should be updated. This field captures the frequency in days and months by which the LC revolves.	
Revolving Units	You can capture the units by which the LC revolves.	

Field	Description	Sample Values
Next Reinstatement Date	This field defaults the date of next reinstatement for the LC based on the revolving frequency selected.	
Cumulative	This field is a toggle to indicate if the LC value has to be cumulative or not on reinstatement.	
Automatic Reinstatement	This field enables you to have automatic reinstatement on the reinstatement day without manual intervention.	

Limits & Collateral

Provide the Limit Details based on the description in the following table:

Limit & Collateral ×

Limit Details 📄 + -

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/> 001346	001346	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

Collateral Details 📄 + -

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/> Cash Collateral	20	GBP	£4,000.00	20300134600000000017	Available	The amount block can be perf

✔ Save & Close
✖ Cancel

Limit Details ✕

<p>Customer ID <input type="text" value="001346"/> </p> <p>Contribution % * <input type="text" value="100"/> ▼ ▲</p> <p>Contribution Currency <input type="text" value="GBP"/></p> <p>Limit Currency <input type="text" value="GBP"/></p> <p>Limit Check Response <input type="text" value="Available"/></p> <p style="text-align: center;">Verify</p>	<p>Line ID * <input type="text" value="001346"/> </p> <p>Limits Description <input type="text"/></p> <p>Contribution Amount * <input type="text" value="£20,000.00"/></p> <p>Limit Available Amount <input type="text"/></p> <p>Response Message <input type="text" value="The Earmark can be performed as the f"/></p>
---	--

✔ Save & Close
✕ Cancel

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Limit Details.	
Plus Icon 	Click plus icon to add new Limit Details.	
Minus Icon 	Click minus icon to remove any existing Limit Details.	
Limit Details	Customer ID: Applicant's/Applicant Bank customer ID will get defaulted.	
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	

Field	Description	Sample Values
Contribution	<p>System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified.</p> <p>Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p>	
Contribution Currency	The LC currency will be defaulted in this field.	
Contribution Amount	Contribution amount will default based on the contribution %.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	

Provide the collateral details based on the description provided in the following table:

Limit & Collateral x

▲ Limit Details 📄 + -

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message	
<input checked="" type="checkbox"/>	001346	001346	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

▲ Collateral Details 📄 + -

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	
<input type="checkbox"/>	Cash Collateral	20	GBP	£4,000.00	2030013460000000017	Available	The amount block can be perf

Collateral Details
✕

Collateral Type *
Cash Collateral ▼

Currency
GBP

Settlement Account *
2030013460000000017 🔍

Settlement Account Currency
GBP

Response
Available

Verify

Collateral % *
20 ▼ ▲




Contribution Amount *
£4,000.00

Settlement Account Branch
203

Account Available Amount
£998,926,760.53

Response Message
The amount block can be performed as

✔ Save & Close
✕ Cancel

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Collateral Details.	
Plus Icon 	Click plus icon to add new Collateral Details.	
Minus Icon 	Click minus icon to remove any existing Collateral Details.	
Collateral Type	Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.	
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.	
Currency	The LC currency will get defaulted in this field.	
Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	Select the settlement account for then collateral.	

Field	Description	Sample Values
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	Select the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

Charge Details

After payment, click on **Default Charges** button to the default commission, charges and tax if any will get populated.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Provide the Charge Details based on the description provided in the following table:

Charge Details >

Recalculate
Redefault

▲ Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURISS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 <input type="text" value=""/>
LCSWIFTIS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 <input type="text" value=""/>
OTHBNKCHG	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 <input type="text" value=""/>

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive

Save & Close
Cancel

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	

Field	Description	Sample Values
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected. Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

Provide the Commission Details based on the description provided in the following table:

Charge Details

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILSN_COMM	1.5	GBP	\$1,900.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

▲ Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	

Field	Description	Sample Values
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/ commission. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Provide the Tax Details based on the information in the following table:

Charge Details

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILS_N_COMM	1.5	GBP	\$1,900.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

▲ Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Tax Component type	
Currency	The tax currency is the same as the commission.	

Field	Description	Sample Values
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	

Action Buttons

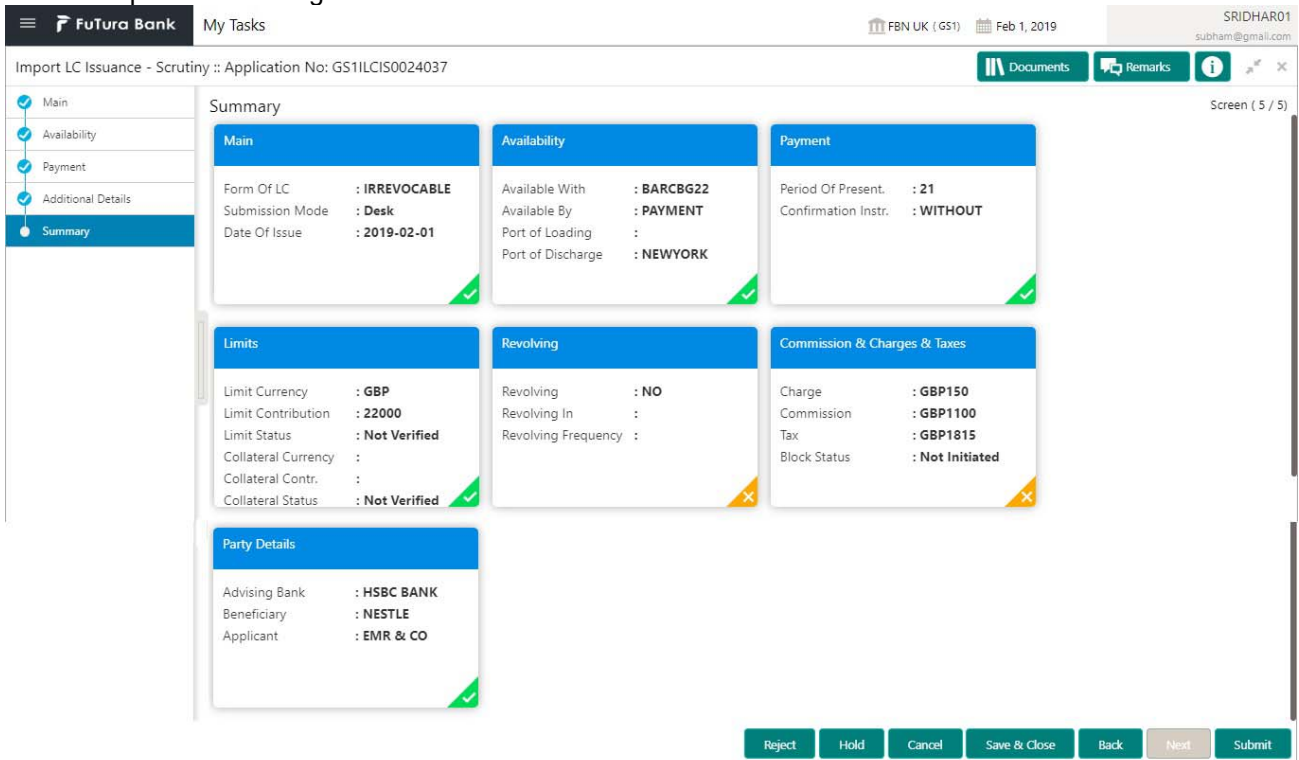
Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Import LC issuance registration.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Next	Click Next to move to next logical step in Scrutiny stage.	

Summary

User can review the summary of details updated in scrutiny Import LC Issuance request.

Log in to Oracle Banking Trade Finance Process Management (OBTFPM) system to see the summary tiles. The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.



Tiles Displayed in Summary

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required.
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Commission and Charges and Taxes- User can view and modify commission, charge and tax details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs.	

Field	Description	Sample Values
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Data Enrichment

As part of data enrichment, user can enter/update basic details of the incoming request.

Do the following steps to acquire a task at Data enrichment stage:

1. Using the entitled login credentials for scrutiny stage, login to the OBTFPM application.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

The dashboard displays several widgets for user SHUBHAM at Bank Futura on 04/13/18. The widgets include:

- Draft Confirmation Pending:** Table with columns Customer Name, Application Date, and Status. Data rows include EMR & CO (25-06-2018), NA (25-06-2018), and NA (21-06-2018).
- Hand-off Failure:** Table with columns Branch, Process Name, and Stage Name. Data row: Bank Futura, NA, Retry HandOf.
- Priority Details:** Table with columns Branch, Process Name, and Stage Name. Data rows include Bank Futura, NA, Amount Blo; Bank Futura, NA, Amount Blo; and 004, NA, Loan Applic.
- High Value Transactions:** A bubble chart showing transaction values for GBP. The y-axis ranges from -20K to 140K, and the x-axis ranges from -2 to 12.
- SLA Breach Details:** Table with columns Customer Name, SLA Breached(mins), and Priority. Data rows include NA (23474 H KEERTIV01), HSBC BANK (26667 M SHUBHAM), WALL MART (23495 SHUBHAM), and EMR & CO (26780 M GOPINATH01).
- Priority Summary:** Table with columns Branch, Process Name, and Stage Name. Data row: 203, Cucumber Testing, test descrip.
- Hold Transactions:** Table with columns Branch, Process Name, and Stage Name.
- SLA Status:** Cucumber Testing.
- Tasks Detailed:** Cucumber Testing.

3. Click Trade Finance> Tasks> Free Tasks.

The Free Tasks page shows a list of tasks for user SRIDHAR01 at FBN UK (GS1) on Feb 1, 2019. The tasks are:

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Acquire & Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Data Enrichment
Acquire & Edit	M	GS1ELCAM0024043	GS1	000262	£1,000.00	Export LC Amendment	Retry HandOff
Acquire & Edit	M	GS1IDCBK0024041	GS1	000262	£14,500.00	Import Documentary- Booki...	Data Enrichment
Acquire & Edit	M	GS1ILCAM0024028	GS1	000262	£12,000.00	Import LC Amendment	Release Amount Block Exception ..
Acquire & Edit	M	GS1ILCDR0023982	GS1	000262	£123.00	Import LC Drawing	Scrutiny
Acquire & Edit	M	GS1IDCBK0023966	GS1	000263	£1,000.00	Import Documentary- Booki...	Approval1

Page 1 of 1 (1-10 of 10 items) | Previous 1 - 10 of 3206 records Next

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Acquire & Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Data Enrichment
Acquire & Edit	M	GS1ELCAM0024043	GS1	000262	£1,000.00	Export LC Amendment	Retry HandOff
Acquire & Edit	M	GS1IDCBK0024041	GS1	000262	£14,500.00	Import Documentary- Booki...	Data Enrichment
Acquire & Edit	M	GS1ILCAM0024028	GS1	000262	£12,000.00	Import LC Amendment	Release Amount Block Exception ..
Acquire & Edit	M	GS1ILCDR0023982	GS1	000262	£123.00	Import LC Drawing	Scrutiny
Acquire & Edit	M	GS1IDCBK0023966	GS1	000263	£1,000.00	Import Documentary- Booki...	Approval1

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for data enrichment stage.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage
Edit	M	GS1ILCIS0024037	GS1	000262	£20,000.00	Import LC Issuance	Data Enrichment
Edit		GS1ILCDR0024000	GS1	000262	£11,000.00	Import LC Drawing	Registration

The Data Enrichment stage has six sections as follows:

- Main Details
- Availability & Shipment
- Documents & Conditions
- Payment Details
- Additional Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields. Some of the fields that are already having value from Scrutiny/Online channels may not be editable.

Main Details

Refer to [Main Details](#).

Availability & Shipment

Refer to [Availability & Shipment](#).

Documents & Conditions

User must provide the required documents and additional conditions (if applicable) in this section.

Import LC Issuance - Data Enrichment

Documents & Conditions

Application :- 203ILCISS000000545

Documents Required

Select	Code	Name	Copy	Original	Description
<input type="checkbox"/>	OTHDOC			N	Inspection Certi
<input type="checkbox"/>	MARDOC	Bill Of Lading		Y	CLEAN SEA WAY
<input type="checkbox"/>	INVDOC	Invoice		Y	Commercial inv
<input type="checkbox"/>	INSDOC	Insurance		Y	Insurance Policy/
<input type="checkbox"/>	AIRDOC	Airway Bill		Y	+CLEAN AIR WA

Additional Conditions

Select	FFT Code	FFT Description
No data to display.		

Buttons: Reject, Hold, Cancel, Save & Close, Submit, Back, Next

Application

Refer to [Application](#).

Documents Required

Documents Required

Select	Code	Name	Copy	Original	Description
<input type="checkbox"/>	OTHDOC			N	Inspection Certif
<input type="checkbox"/>	MARDOC	Bill Of Lading		Y	CLEAN SEA WAY
<input type="checkbox"/>	INVDOC	Invoice		Y	Commercial invo
<input type="checkbox"/>	INSDOC	Insurance		Y	Insurance Policy/
<input type="checkbox"/>	AIRDOC	Airway Bill		Y	+CLEAN AIR WA

Online Channel - System will default the details received in the Description column. Based on the details populated, user can pick corresponding values for document code, originals and copy.

Non Online Channel - User can further edit (add or remove) the documents or document description as per requirement. Application will display an alert message, if both 'Bill Of lading' and 'Airway Bill' are chosen.

Based on the 'Product' selected, Application will default the documents required under the LC. User can edit the details, delete an existing document and also add additional documents to the defaulted list.

Additional Conditions

Select	FFT Code	FFT Description
<input type="checkbox"/>	FFTLCAC	DISCREPANCY FEE FOR USD 75.- (OR EQUIVALENT IN L/C CURRENCY)PLUS ALL RELATIVE SWIFT CHARGES WILL BE DEDUCTED FROM DOCUM

Online Channel - System will default the details received in the description column. System will parse the additional conditions required field into multiple line items based on line de-limiter (+) and shall populate each line item as a separate description. User can read the description and make any changes required to the description, also must be able to add more conditions.

Non Online Channel - User can use FFT to capture additional conditions and can edit the description populated from FFT. You should also be able to add additional FFT.

Payment Details

Refer to [Payment Details](#).

Additional Details

Bank Futura -Br... (203)
04/13/18
OBTFFPM02
subham@gmail.com

My Tasks
Documents
Remarks
Screen (5 / 6)

Import LC Issuance - Data Enrichment

Application :- 203ILCISS000009484

Revolving

Revolving : **No**

Revolving In :

Revolving Units :

Limit & Collateral

Limit Currency : **GBP**

Limit Contribution : **20000**

Limit Status : **Available**

Collateral Currency : **GBP**

Collateral Contribution : **4000**

Collateral Status : **Available**

Charge Details

Charge : **GBP 150**

Commission : **GBP 1900**

Tax : **GBP 1695**

Block Status : **Not Initiated**

Preview

Confirmation Required : **Yes**

Customer Response :

Response Date :

Reject
Hold
Cancel
Save & Close
Back
Next

Revolving Details

Revolving

Revolving

No

Revolving In

Cummulative

Revolving Frequency

Automatic Reinstatement

Revolve Units

Next Reinstatement Date

mm/dd/yy

Save & Close
Cancel

Provide the Revolving Details based on the description in the following table:

Field	Description	Sample Values
Revolving	Select if the LC is revolving or not using the drop down.	
Revolving In	Select the mode of revolving in this field.The LC can revolve with Time or Units.	
Revolving Frequency	In case the LC revolves with time, then this field should be updated. This field captures the frequency in days and months by which the LC revolves.	
Revolving Units	You can capture the units by which the LC revolves.	

Field	Description	Sample Values
Next Reinstatement Date	This field defaults the date of next reinstatement for the LC based on the revolving frequency selected.	
Cumulative	This field is a toggle to indicate if the LC value has to be cumulative or not on reinstatement.	
Automatic Reinstatement	This field enables you to have automatic reinstatement on the reinstatement day without manual intervention.	

Limits & Collateral

Provide the Limit Details based on the description in the following table:

Limit & Collateral

Limit Details

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/> 001346	001346	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

Collateral Details

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/> Cash Collateral	20	GBP	£4,000.00	20300134600000000017	Available	The amount block can be perfo

Limit Details
✕

Customer ID
001346

Contribution % *
100

Contribution Currency
GBP

Limit Currency
GBP

Limit Check Response
Available




Line ID *
001346

Limits Description

Contribution Amount *

Limit Available Amount

Response Message
The Earmark can be performed as the f

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Limit Details.	
Plus Icon 	Click plus icon to add new Limit Details.	
Minus Icon 	Click minus icon to remove any existing Limit Details.	
Limit Details	Customer ID: Applicant's/Applicant Bank customer ID will get defaulted.	
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	

Field	Description	Sample Values
Contribution	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount. System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.	
Contribution Currency	The LC currency will be defaulted in this field.	
Contribution Amount	Contribution amount will default based on the contribution %.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	

Provide the collateral details based on the description provided in the following table:

Limit & Collateral x

▲ Limit Details 📄 + -

	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input checked="" type="checkbox"/>	001346	001346	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

▲ Collateral Details 📄 + -

	Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/>	Cash Collateral	20	GBP	£4,000.00	20300134600000000017	Available	The amount block can be perfi

✔ Save & Close
✖ Cancel

Collateral Details
✕

Collateral Type *

Currency

Settlement Account *

Settlement Account Currency

Response

Collateral % *

Contribution Amount *

Settlement Account Branch




Account Available Amount

Response Message

Verify

✓ Save & Close

✕ Cancel

Field	Description	Sample Values
Edit Icon 	Click edit icon to edit any existing Collateral Details.	
Plus Icon 	Click plus icon to add new Collateral Details.	
Minus Icon 	Click minus icon to remove any existing Collateral Details.	
Collateral Type	Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.	
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.	
Currency	The LC currency will get defaulted in this field.	
Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	Select the settlement account for then collateral.	

Field	Description	Sample Values
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	Settlement Account Currency will be auto-populated based on the Settlement Account selection.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

Charge Details

After payment, click on **Default Charges** button to the default commission, charges and tax if any will get populated.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Provide the Charge Details based on the description provided in the following table:

Charge Details >

Recalculate
Redefault

▲ Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURISS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 🔍
LCSWIFTIS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 🔍
OTHBNKCHG	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017 🔍

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive

✔ Save & Close
✖ Cancel

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	

Field	Description	Sample Values
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected. Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

Provide the Commission Details based on the description provided in the following table:

Charge Details

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILS_N_COMM	1.5	GBP	\$1,900.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

▲ Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	

Field	Description	Sample Values
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/ commission. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission. The tax component defaults if maintained in the product level. Tax detail cannot be updated by you and any change in Tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Provide the Tax Details based on the information in the following table:

Charge Details

Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILSN_COMM	1.5	GBP	\$1,900.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Tax Component type	

Field	Description	Sample Values
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	

Preview

User can view the draft LC message (outgoing MT700 SWIFT message format) being displayed on the preview message text box.

A copy of draft LC can be sent for customer confirmation and the same can be done by choosing the customer response toggle as 'yes'. On submit, the message will be sent to the customer. The task will be moved to 'pending customer response' stage. Upon receipt of customer's confirmation, the transaction moves to approval.

In case the customer has requested for changes, the transaction will move to data enrichment and once the necessary changes made, the request moves to approval stage.

Provide the Preview details based on the description in the following table:

Field	Description	Sample Values
Language	Select the language for the SWIFT message.	
Preview Draft Message	Display a preview of the draft message.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not.	

Following fields will have values on receipt of customer response.

Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system.	
Customer Remarks	Remarks from the customer for the draft.	

Field	Description	Sample Values
Response Date	Customer Response received date.	
Default Email list	Default Email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

Summary

User can review the summary of details updated in Data Enrichment stage Import LC Issuance request.

The screenshot shows the 'Summary' page for an 'Import LC Issuance - Data Enrichment' request. The application is 'FuTura Bank' and the user is 'SRIDHAR01'. The application number is 'GS1ILCIS0024037'. The page is divided into several sections:

- Main:** Form Of LC : IRREVOCABLE, Submission Mode : Desk, Date Of Issue : 2019-02-01.
- Availability:** Available With : BARCBG22, Available By : PAYMENT, Port of Loading : , Port of Discharge : NEWYORK.
- Payment:** Period Of Present. : 21, Confirmation Instr. : WITHOUT.
- Documents & Conditions:** Document 1 : INSDOC, Document 2 : INVDOC, Document 6 : MARDOC.
- Limits:** Limit Currency : GBP, Limit Contribution : 22000, Limit Status : Not Verified, Collateral Currency : , Collateral Contr. : , Collateral Status : Not Verified.
- Revolving:** Revolving : NO, Revolving In : , Revolving Frequency : .
- Commission & Charges & Taxes:** Charge : GBP150, Commission : GBP1100, Tax : GBP1815, Block Status : Not Initiated.
- Message Preview:** Confirm. Required : \$confirmReqd, Confirm. Response : \$ConfirmResp, Response Date : \$responsedate.
- Compliance:** KYC : Verified, Sanctions : Not Initiated, AML : Not Initiated.
- Party Details:** Advising Bank : HSBC BANK, Beneficiary : NESTLE, Applicant : EMR & CO.

At the bottom of the page, there is a 'Create Template' button and a navigation bar with buttons: 'Reject', 'Hold', 'Cancel', 'Save & Close', 'Back', 'Next', and 'Submit'.

Tiles Displayed in Summary

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required.
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Commission and Charges and Taxes - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.

- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Import LC Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Data Enrichment stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	

Customer Response - Draft Confirmation

The customer response can be received both by online and offline mode.

In non-online mode, user receives the response in the branch.

In online mode the customer will share their response online that will be automatically updated in the customer response field in the task, which is available in the customer response pending stage.

Log in into OBTFPM application, and open the task to see customer response screen.

Application

Refer to [Application](#).

Customer Response

Language - Read only field

Draft Message - Read only field

Draft Confirmation

Draft Confirmation required - Read only field

Customer Response - This field will be available for you to update any of the below response based on the customer's reply

- Accepted
- Not Accepted - Change and send for review again
- Changes Required - Change and proceed

For non-online response – User can select customer response from one of the three drop list values mentioned above.

For Online response – Read only

Customer Remarks - Capture the remarks of the customer.

Response Date - Non-Online channel – Update the date on which the customer response has been received.

Online Channel – Read only

Summary

Tiles Displayed in Summary

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Documents – User must be able to view the documents uploaded in the system and upload documents if customer response has been received through non- online channel.

Remark - Capture remarks if required and must be able to view the remarks captured during earlier stages.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	<p>Task will get moved to next logical stage of Import LC Issuance.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Cancel	Cancel the Draft Confirmation.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	

Exceptions

The Import LC Issuance request, before it reaches the approval stage, the application will validate the Amount Block, KYC and AML. If any of these failed in validation will reach exception stage for further clearance for the exceptions.

Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit

charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

Application

Refer to [Application](#).

Amount Bock Exception

This section will display the amount block exception details.

Import LC Issuance - Amount Block Exception

Amount Block Exception

Application :- 2031LCISS00000888

Amount Block Exception Details

Type	Contract Currency	Block Amount	Branch	Account	Account Currency	Block Ref No	Block Status	Block Status Details
No data to display.								

Reject Hold Refer Cancel Approve Back Next

Summary

Import LC Issuance - Amount Block Exception

Application :- 2031LCISS000000888

Field	Value
Form Of LC	: IRREVOCABLE
Submission Mode	: Desk
Date Of Issue	: 2018-07-17
Date Of Expiry	: 2018-08-17
Place Of Expiry	: NEGOTIATING BANK

Field	Value
Applicant	: XXX
Beneficiary	: XXX
Advising Bank	: XXX
Confirming Bank	:

Field	Value
Limit Currency	: GBP
Limit Contribution	: 15000
Limit Status	: Earmarked
Collateral Currency	: GBP
Collateral Contribution	: 3000
Collateral Status	: Available

Field	Value
Charge	:
Commission	:
Tax	:
Block Status	: Not Initiated

Reject Hold Refer Cancel Approve Back Next

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charge Details - User can view and modify details provided for charges, if required.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Import LC issuance Amount Block Exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

User can pick up a transaction and do the following actions:

Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

Application

Refer to [Application](#).

Summary

Summary

Application :- 2031LCISS000000011

Main Details	Party Details	Limits & Collaterals
Form Of LC : IRREVOCABLE Submission Mode : Desk Date Of Issue : 2018-04-13 Date Of Expiry : 2018-07-31 Place Of Expiry : ny	Applicant : NESTLE Beneficiary : EMR & CO Advising Bank : BANK OF AMERICA Confirming Bank :	Limit Currency : Limit Contribution : Limit Status : Collateral Currency : Collateral Contribution : Collateral Status : Not Verified
Compliance		
KYC : Not Verified Sanctions : Not Initiated AML : Not Initiated		

Buttons: Reject, Hold, Refer, Cancel, Approve, Back, Next, Submit

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Import LC issuance KYC exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

Limit check Exception approver can do the following actions:

Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

Reject

The transaction due to non-availability of limits capturing reject reason.

Application

Refer to [Application](#).

Summary

Import LC Issuance - Credit Exception - Review

Remarks Documents Checklist

Credit Exception Summary Screen (2 / 2)

Application :- 2031LCISS00000011

Main Details <ul style="list-style-type: none"> Form Of LC : IRREVOCABLE Submission Mode : Desk Date Of Issue : 2018-04-13 Date Of Expiry : 2018-07-31 Place Of Expiry : ny 	Party Details <ul style="list-style-type: none"> Applicant : NESTLE Beneficiary : EMR & CO Advising Bank : BANK OF AMERICA Confirming Bank : 	Availability & Shipment <ul style="list-style-type: none"> Available With : DEUTDEFF Available By : By Def Payment Port Of Loading : ny Port Of Discharge : ny
Payments <ul style="list-style-type: none"> Period Of Presentation : 12 Confirmation Instr. : confirm Advise Through Bank : 	Documents & Condition <ul style="list-style-type: none"> Document 1 : Document 2 : Document 3 : 	Limits & Collaterals <ul style="list-style-type: none"> Limit Currency : Limit Contribution : Limit Status : Collateral Currency : Collateral Contribution : Collateral Status : Not Verified
Charge Details <ul style="list-style-type: none"> Charge : Commision : Tax : Block Status : Not Initiated 	Revolving Details <ul style="list-style-type: none"> Revolving : Revolving In : Revolving Frequency : 	Preview Messages <ul style="list-style-type: none"> Confirmation Required : No Confirm. Response : Response Date :
Compliance <ul style="list-style-type: none"> KYC : Not Verified Sanctions : Not Initiated AML : Not Initiated 		

Reject Hold Refer Cancel Approve Back Next Submit

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	<p>Cancel the Import LC Issuance Limit exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

Multi Level Approval

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open

the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Applicant Name
- Currency
- Amount
- Beneficiary Name
- Expiry Date

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

The screenshot displays the 'My Tasks' section of the FuTura Bank application. A modal window is open for editing application number 203ILCISS000000817. The modal contains the following fields:

- Applicant Party: 001345
- Currency: GBP
- Amount: £15,000.00
- Beneficiary Party: 001344
- Expiry Date: 08/17/18

Each field has a green checkmark indicating it is valid. The modal also includes 'Proceed' and 'Cancel' buttons. In the background, a table lists tasks with columns for Edit, Priority, Application Number, Amount, Process Name, and Stage.

Edit	Priority	Application Number	Amount	Process Name	Stage
<input type="checkbox"/>	M	203ILCISS000000888	£15,000.00	Import LC	Approval1
<input type="checkbox"/>	M	203ILCISS000000817	£99,999.00	Import LC	Scrutiny

Application

Refer to [Application](#).

Summary

FuTura Bank Free Tasks FBN UK (GS1) Feb 1, 2019 SRIDHAR02 subham@gmail.com

Import LC Issuance - Approval1 :: Application No: GS11LCIS0024037 Documents Remarks i

Summary Screen (1 / 1)

Main Details Form Of LC : IRREVOCABLE Submission Mode : Desk Date Of Issue : 2019-02-01	Availability Available With : BARCBG22 Available By : PAYMENT Port of Loading : Port of Discharge : NEWYORK	Payment Period Of Present. : 21 Confirmation Instr. : WITHOUT
Documents & Conditions Document 1 : INSDOC Document 2 : INVDOC Document 6 : MARDOC	Preview Message Details Confirm. Required : \$confirmReqd Confirm. Response : \$ConfirmResp Response Date : \$responsedate	Revolving Details Revolving : NO Revolving In : Revolving Frequency :
Limits Details Limit Currency : GBP Limit Contribution : 22000 Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified	Party Details Advising Bank : HSBC BANK Beneficiary : NESTLE Applicant : EMR & CO	Charge Charge : GBP150 Commission : GBP1100 Tax : GBP1815 Block Status : Success
Compliance KYC : Verified Sanctions : Verified AML : Verified		

Reject Hold Refer Cancel Approve

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Message details - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

Customer - Acknowledgement

Customer Acknowledgment is generated every time a new Import LC Issuance is requested from the customer. The acknowledgment letter format is as follows:

To:

<CUSTOMER NAME>

DATE: DD-MM-YYYY

<CUSTOMER ADDRESS>

Dear Sir,

SUB: Acknowledgement to your LC Application number <CUSTOMER REFERENCE NUMBER>
dated <APPLICATION DATE>

This letter is to inform you that we have received your application for issue of Import LC with the below details:

CUSTOMER NAME: <CUSTOMER NAME>

CURRENCY/AMOUNT: <LC CCY/AMT>

YOUR REFERENCE NO: <CUSTOMER REFERENCE NUMBER>

OUR REF NUMBER: <PROCESS REFERENCE NUMBER>

We have also received the following Documents from you for processing the request:

Document Name 1

Document Name 2

Document Name n

We have registered your request. Please quote our reference < PROCESS REF NUMBER> in any future correspondence.

This acknowledgement does not constitute issuance of LC.

Thank you for banking with us.

Regards,

<DEMO BANK>

Notice: This document is strictly private, confidential and personal to its recipients and should not be copied, distributed or reproduced in whole or in part, nor passed to any third party. The information contained in this e-mail/ message and/or attachments to it may contain confidential or privileged information. If you are not the intended recipient, any dissemination, use, review, distribution, printing or copying of the information contained in this message and/or attachments to it are strictly prohibited. If you have received this communication in error, please notify us by reply e-mail or telephone and immediately and permanently delete the message and any attachments.

Thank you

Customer - Reject Letter

Reject Letter is generated by the system and addressed to the customer, when a task is rejected by the user. The Reject Letter format is as follows:

FROM:

<BANK NAME>

<BANK ADDRESS>

TO:

DATE <DD/MM/YYYY>

<CUSTOMER NAME>

<CUSTOMER ADDRESS>

<CUSTOMER ID>

Dear Sir,

SUB: Your Import LC Application <Customer Reference Number> under our Process Ref
<Process Ref No> - Rejected

Further to your recent Import LC application request dated <Application Date -DD/MM/YYYY>, under our process ref no <process ref no>, this is to advise you that we will not be able to issue the required LC.

After a thorough review of your application and the supporting documents submitted, we have concluded we will not be able to issue the LC due to the below reason

<Reject Reason >

On behalf of Demo Bank, we thank you for your ongoing business and trust we will continue to serve you in future.

For any further queries about details of your Import LC application review, please contact us at our bank customer support ph.no xxxxxxxxxxxx

Yours Truly

Authorized Signatory

Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import LC Issuance in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The tile containing the screen from where the reject was triggered will be highlighted in red.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Application Details

The application details data segment have values for requests received from both non-online and online channels.

Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

A	
Additional Details	
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Main Details	17
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References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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